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JEROME HALL LAW LIBRARY

INDIANA UNIVERSITY
Maurer School of Law
Bloomington

RES IPSA LOQUITUR

Newsletter of the Law Library



Volume 1, Number 4

Indiana University
School of Law- Bloomington

December 1, 1990

EFFICIENT SEARCHING IN IO

by Mike Maben

There are four basic ways to search in IO--author, title, subject, and keyword. The use of two of these methods, author and title, is straightforward, while the other two, subject and keyword, require more thought and planning. To search by author, type a= followed by the author's last name first and whatever you know of the first name. In addition to personal names, the author search can be used for corporations, organizations, government units, and countries. For a title search type t= followed by the title, using all or just the first few words. However, always drop any initial articles regardless of the language (such as a, an, the, le, la, el, les, ...). It is not important to type the entire title, but it is necessary to start with the beginning of the title.

The other two methods of searching, subject and keyword, are more complex. The IU Libraries use the Library of Congress Subject Headings. When doing a subject search, you are searching the data base by the subject headings that were given to the book when it was cataloged. These subject headings, the same as you used when searching in the card catalog, are specific, rather than broad, general topics. If you try to search a subject term that is not used, you will not find what you are looking for, since there are currently no "see" references directing you to the heading used in IO. "See" and "see also" references are to be added in the near future to facilitate subject searching. The Law Library has a copy of the *Library of Congress Subject Headings* on top of the file cabinets next to IO. It is a three volume set of large, red books. If you are attempting a subject search and are uncertain as to the proper subject heading, it is a good idea to check the subject headings books or ask a reference librarian.

The fourth and most sophisticated method of searching IO is keyword. Keyword is a method by which you are able to search the entire bibliographic record for a particular word or group of words. Also you can employ various logical operators (e.g. and, or, not, same, with) to restrict or broaden your search. To search by keyword, type k= followed by the term you want to search. Since in a keyword search you are searching the entire record, the response time will be slower. If you want to limit the search to books just in our Law Library, type "and bw" after the other keywords. Other combination searches are possible with a keyword approach, such as author/title and author/subject. For a more complete explanation of keyword searching, consult the IO *Quick Start* guide located next to the OPAC terminals for more details.

This has been a quick discussion of the different searching methods available on IO. If you have questions or need more help, see a reference librarian.

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THE LIBRARY PREPARES FOR FINAL EXAMS

As law students prepare for the semi-annual rigors of the two-week final examination period, the Library also changes its schedule and procedures in order to accommodate students' needs.

The Library's hours will be extended as follows:

Dec. 1 Saturday	8 a.m. - 12 midnight
Dec. 2 Sunday	11 a.m. - 2 a.m.
Dec. 3-7 Mon-Fri	7:30 a.m. - 2 a.m.
Dec. 8 Saturday	8 a.m. - 12 midnight
Dec. 9 Sunday	11 a.m. - 2 a.m.
Dec. 10-13 Mon-Thur	7:30 a.m. - 2 a.m.
Dec. 14 Friday	7:30 a.m. - 6 p.m.

Because certain study materials are in great demand during exams, the Library will be shortening circulation periods for these heavily used items. Hornbooks and nutshells, materials which normally circulate overnight, will only circulate for four hours during exams, so please remember you must renew these books on a frequent basis if you wish to keep them. You'll find a complete listing of the Library's current hornbooks and nutshells at the Circulation Desk.

In preparing for examinations, don't forget the Library's extensive collection of non-book study aids. The Library's audio-visual tapes, interactive videos and computer assisted legal instruction programs have all proved to be useful adjuncts to casebooks and lecture notes. Audio-visual tapes and interactive video programs are available at the Circulation Desk; CALI's computer legal instruction series has been installed on all of the computers in the Library's Computer Center. If you do plan to make use of the CALI programs, or if you simply need to prepare or print your class notes and outlines, please keep in mind that exam time is an especially busy time in the Computer Center.

For those of you who intend to work in the Library over the Christmas-semester break, the Library will be opened for limited daytime hours on the weekdays. We will be posting break hours in the very near future. Finally, feel free to contact the Library staff if you have any comments or suggestions on how we can assist you during exams. With five librarians who have been through the law school experience, we are more than familiar with the special requirements of exams, and look forward to helping you through this hectic period.

Keith Buckley,
Reference Librarian

NOISE IN THE LIBRARY

As final exams approach and students intensify their studying efforts in the Library, it is important that everyone remembers to keep the noise level in the stacks to a minimum. Please keep in mind that noise carries in the Library, and that if you need to converse, you should move out into the Library lobby or a conference room. Also remember not to talk loudly if the first floor doors to the stacks are open or as you leave the elevator. Tensions tend to mount at exam time, and many law students are distracted by the slightest noise.

If you should find that the area in which you are studying has become too noisy, be sure to contact a librarian. Both your fellow students and the Law Library staff appreciate your assistance and cooperation in making the Library as comfortable as possible for exam preparation.

Keith Buckley,
Reference Librarian

EARTHQUAKE SAFETY TIPS

With all the focus in the news recently on the possibility of a major earthquake occurring in the midwest, we felt that it would be a good idea to give you some safety tips on what to do should you happen to be in the Law Library during an earthquake.

- Stay as far away as possible from the windows and the book shelves.
- Take cover under a sturdy desk or table or stand in a doorway. If that is not possible, seek cover against an interior wall and protect your head and neck with your arms.
- If you take cover under a sturdy piece of furniture, hold onto it and be prepared to move with it.
- Hold this position until the ground stops shaking and it is safe to move.
- When you go outside stand away from the building, trees, telephone and electric lines.

Hopefully, this is a problem we will not have to face in the near future, but it's better to be prepared and know what to do than to be taken completely by surprise.

Linda Fariss,
Associate Director

LEGI-SLATE NOW A REALITY

The tracking of legislative history for federal bills has recently taken an online twist as the Library has arranged for the temporary use of the Legi-slate database from now until March 31 of next year. Should the service prove popular, it will be converted into a permanent holding to the Library's database offerings.

Legi-slate is a service of the Washington Post Company covering Congressional developments and is updated daily. It includes the full-text of bills, committee reports, transcripts of committee hearings, the Federal Register, and the Congressional Record. It may be searched by subject, bill number, sponsors, keyword, or by date.

Legi-slate tracks action on each bill day-by-day, providing information such as committee referrals, committee schedules pending, and recorded floor votes. It also lists any article discussing a bill in the *Washington Post*, *Congressional Quarterly Weekly Report*, and the *National Journal*. It's great advantage, among others, is its timeliness. Most major bills are loaded into the database within 48 hours of passage and the Federal Register is available at least four days before it appears in any other source.

We in the Library are quite excited about the potential of this service, and we encourage everyone to take full advantage of Legi-slate during this interim trial period.

Mitch Counts,
Future Computer Services Librarian

GLOBAL GREEN: INTERNATIONAL ENVIRONMENTAL SOURCES

As everyone knows, environmental protection is no longer merely a national issue. Consequently, in this era of greenhouse gases and ozone depletion, interest in international environmental law has grown by leaps and bounds. Today the Library receives more reference requests in this area than in any other area of international law, including completion of the European market. Fortunately, we have a number of reference sources that simplify research in the complicated field of international environmental law. The following descriptions should help familiarize researchers who are interested in this area with a few of these useful sources.

International Protection of the Environment: Treaties and Related Documents (Classified Treatises). A multivolume series that reprints important international agreements as well as decisions, resolutions, and other legislative documents of international organizations. Coverage is from 1945 to the present. One noteworthy feature of this service is that it includes many conference reports and proceedings, which are difficult to identify, much less to locate, through any other source.

International Environment Reporter (Looseleaf Collection). A BNA service divided into two parts. The bi-weekly Current Report covers developments in international and foreign law, and includes a cumulative subject index. The Reference File is organized by country and organization. It provides summaries of legislation, and in many cases includes full-text

The Suggestion Box

(Each month in this space Associate Director Linda Fariss replies to suggestions received by the Library)

Suggestion: I generally think this library is run very well! However, when giving a library tour, it is not necessary to explain the entire use of a book in the quiet areas. It would be much better to show people where the book is, take a copy of it and explain it elsewhere. Students depend on time between class to study.

Response: I appreciate your concern about noise during library tours. There is no doubt that conducting tours in the Library creates noise, particularly on the first floor where most of the reference materials are located. We feel that explaining how to use the materials in the area where they are shelved helps the students remember where to find the books when they return to the Library to do their research. This is especially true for non-law students who have never been in the Library before and are understandably apprehensive about doing legal research. However, your point is well taken. Beginning next semester, we will place a sign on the doors of the Library "warning" students before we begin a tour. This way you will know in advance that there will be noise on the first floor of the Library and you can choose a more remote area of the Library to study. I realize that this does not entirely address your concerns, but I hope it will help with the problem. Thank you for your suggestion.

Suggestion: Undergrads in Library (issue). Hire the bouncer from Nick's during exams to check ID's at the door.

Response: I assume you are not serious because, of course, if we hired someone to check ID's at the door it would mean that every Law Student would also be required to show an ID to enter the Library. Seriously, the non-law students are currently finishing most of their research papers for the semester. By the time exams begin, there will be very few non-law students working in the Library. We will continue to monitor the Library during exams, just as we do during the school year, and we will ask those students not using the collection to leave.

translations or lists of relevant statutes. There is also a section that reprints multilateral agreements.

The Law and Practice Relating to Pollution Control (Classified Treatises). A series of one volume monographs for each of the countries in the European Community. Each volume provides a detailed survey of the law in English together with official citations. There is also a bibliography of books, articles, and reports, primarily in the language of the country surveyed, and a detailed, classified index. This series is particularly useful because it brings together laws that might be scattered throughout various codes, and therefore difficult to find for researchers not familiar with foreign legal systems. Also noteworthy is the fact that each volume discusses regulations as well as statutes.

The European Environmental Law Yearbook (Reference Collection). A biennial publication that provides topically arranged summaries of developments in each of the countries of the European Community. Additional sections include a bibliography arranged by country, a list of environmental laws for each country, a table of international conventions, and a selective guide to international, environmental organizations.

To find other titles of interest, don't forget IO, the online catalog. I recommend the following subject searches as a starting point: s=environmental law, international; s=environmental law-[country name]. Of course, more specific searches are also possible, e.g. s=antarctic regions.

Ralph Gaebler,
Foreign and International Librarian

MITCH COUNTS TO STAY

The Library is pleased to announce that Mitch Counts, the current part-time Reference Assistant, has been hired as the new Computer Services Librarian. Beginning January 1st Mitch will be providing specialized assistance in the use of online databases for faculty and student needs. Other responsibilities of the position include the oversight of the Library's permanent learning center; recommending acquisitions of legal and non-legal databases and CD-ROM products; and serving

as the Library's liaison with database vendors.

Mitch comes to us uniquely qualified for this new position having served most recently as the Reference Librarian at the West Virginia University College of Law Library. While there he worked as a Computer Instructor in three Law School seminars: Legal Research & Writing, Labor Arbitration, and Appellate Advocacy. He served on the WVU Database Services Committee which was responsible for making recommendations for the automation of the University Library system. Mitch also taught a graduate level School Law course at West Virginia, worked for the West Publishing Company as a Westlaw trainer for two years, and was an employee at Martindale-Hubbell where he assisted in the preparation of the Martindale-Hubbell Legal Directory.

Mitch is eager to begin his new duties and is particularly interested in increasing the availability of non-legal databases to the Library's various patron constituencies. We think you will find him a valuable addition to our Public Service staff.

ATTENTION - 3D YEARS

While you are home for the holidays, remember to bring back pictures and memorabilia from your three years at Law School. In February, we will begin to plan for the graduation display that will go up on the first of April. Many of you may not be going home again before we will need to begin collecting, so dig out those great souvenirs from first and second years. Pictures, memorabilia or clippings are all great possibilities. And if you don't already have a camera, ask for one as a gift. I don't want anyone to tell me that they don't have anything to include in the display because they don't own a camera!

Colleen K. Pauwels,
Director



Calendar of Events

December 3rd - 14th
December 7th
December 14th

Law School Exam Period
Deadline for payment of Spring Semester Fees
Deadline for giving Recorder's Office return mail envelopes to receive grades by mail

**DOCUMENTS APTITUDE TEST (DAT)**

The Documents Aptitude Test (DAT) is a non-standardized test that measures a documents user's potential ability to succeed in the use of government publications. The following six questions must be answered correctly within one minute and 30 seconds for a perfect score of 50 points. If two or more questions are answered incorrectly please see the Documents Librarian for possible career alternatives.

CHECK YOUR WATCH... BEGIN!

1. The I.U. Law Library has eight librarians; three in technical service, two in administrative positions and three in public service. Who is the Government Documents librarian?

- a) Sandra Day O'Connor
- b) Warren Pease
- c) O. W. Holmes
- d) Marianne Mason

2. The Law Library has six levels. Government documents are found in three primary locations. Are they...
A. 4th floor, microforms, Reference
B. carrels 2-92, 3-71, 3-99

- a) A and B
- b) A only
- c) B only

3. A certain law library has ten bookcases arranged in a row. Two bookcases contain North Eastern Reporters, three contain United States Reports, two contain the Federal Practice Digest 3d, and the last three contain the Federal Register. Which are government documents (government publications)?

- a) North Eastern Reporter and Federal Practice Digest 3d
- b) United States Reports
- c) Federal Register
- d) b and c

4. Can the full text of federal bills, committee hearings, and reports be found in the law library and may they be borrowed?

- a) yes
- b) no

5. What is a "bill"?

- a) the draft of a proposed law from the time of its introduction in a legislative house though all the various stages in both houses
- b) a guy that the Documents Librarian dated in high school

6. How does one locate government publications?

- a) IO (on-line catalog)
- b) card catalog
- c) *Monthly Catalog*
- d) *Index to Government Periodicals*
- e) LegalTrac - Government Publications database
- f) *CIS Masterfile*
- g) ask a librarian
- h) all of the above

****CHECK YOUR WATCH****

Answers: 1. d 2. b 3. d 4. a 5. a 6. h

WORKING THE HALLS

Best Wishes to Professor Rebecca Rudnick who was married on December 2nd to Robert Anthoine.

Congratulations to Professor Joe Hoffmann who just received an Outstanding Young Faculty Award from the University.

Update on Kent Jeffirs

Colleen Pauwels spoke to Kent on Thursday, November 29th. He sounded wonderful and said to be sure to pass along his thanks for all the cards and messages he received. He has been released from the hospital and is currently at his home in Plymouth. He plans to return to school next semester.

Faculty Publications

Mary Ellen O'Connell, *The Prospects for Enforcing Monetary Judgments of the International Court of Justice: A Study of Nicaragua's Judgment against the United States*, 30 Virginia Journal International Law 891 (1990).

Happy Birthday to You!

Professor Craig Bradley on the 5th of December
Professor Lauren Robel on the 8th
Guy Davis in the Library on the 21st
Professor Ann Gellis on the 22nd

Hope it's a happy one for all!!!

**HAVE A WONDERFUL HOLIDAY SEASON AND
WE'LL SEE YOU NEXT YEAR!!!**

